

Longleaf Partners Funds®

Transfer Shares In-Kind



Use this form to request that shares of the Longleaf Partners Funds, held in non-retirement accounts through other financial institutions, be transferred to an account held directly with Longleaf. **Do not use this form to request an IRA transfer.**

1. Your Account Information with Longleaf

Longleaf Account Number

Longleaf Account Registration

If you are transferring shares into a new account, you must complete an Account Application (can be obtained at longleafpartners.com). Each account must meet Longleaf's \$10,000 account minimum.

2. Shares to Transfer

If your current account balance is less than \$10,000 including the transferring shares, you can send additional funds with this form to meet the minimum for each Fund.

Please TRANSFER-IN-KIND the following shares to my account held directly with the Longleaf Partners Funds.

	Shares
Partners Fund #133 (LLPFX)	
Small-Cap Fund #134 (LLSCX)	
International Fund #136 (LLINX)	
Global Fund #137 (LLGLX)	
Total	

Amount of additional investment by check or wire (if applicable):

Partners Fund #133 (LLPFX)	\$
Small-Cap Fund #134 (LLSCX)	\$
International Fund #136 (LLINX)	\$
Global Fund #137 (LLGLX)	\$
Total	\$

Make checks payable to *Longleaf Partners Funds* and mail with this form to the address on page two. The Funds do not accept third party checks or checks drawn on foreign banks.

3. Institution Currently Holding Your Longleaf Shares

Company Name

Telephone Number

Contact Person

Street Address or P.O. Box Number

City, State, Zip

4. Account Information at your Current Institution

Shareholder Name/Account Registration

Account Number

U.S. Social Security Number or U.S. Tax ID

Street or P.O. Box

City, State, Zip

Daytime Phone

Evening Phone

Request For Action

To expedite processing, please include a copy of your account statement for the shares you are transferring.

This form should serve as your authorization to TRANSFER-IN-KIND shares of the Longleaf Partners Funds as specified in section 2. **DO NOT LIQUIDATE THESE SHARES.**

5. *Signature(s)*

Signature Of Owner/Authorized Signer Date (mm/dd/yyyy)

Signature of Owner/Authorized Signer Date (mm/dd/yyyy)

Additional Authorized Signer Date (mm/dd/yyyy)

We strongly recommend that you contact the institution currently holding your account to verify that these transfer instructions will be acceptable and to inquire about any additional requirements such as Medallion Signature Guarantees.

6. *Medallion Signature Guarantee*

Your signature must be Medallion Signature Guaranteed if you are:

- Requesting a transfer of more than a \$100,000 from any Fund.

A Medallion Signature Guarantee protects you and the Funds from potential loss due to fraudulent activity.

Acceptable medallion guarantees may be obtained from banks, brokerage firms or other institutions that are members of either the Securities Transfer Association Medallion Signature Program (STAMP), the New York Stock Exchange Medallion Signature Program (MSP), or the Stock Exchange Medallion Program (SEMP). The guarantee must be in original form, as photocopies or fax copies are not accepted. The surety bond coverage of the Medallion Signature Guarantee on your request must be equal to, or greater than, the value of the requested transaction, and the guarantee must have unlimited effectiveness.

A Notary Public is **NOT** an eligible guarantor.

There may be other circumstances in addition to those listed above that require a Medallion Signature Guarantee. Please contact us at (800) 445-9469 if you have questions about these requirements.



Name of Institution

Signature of Authorized Officer Date

Send Completed Application to:

By regular mail:

Longleaf Partners Funds
c/o BNY Mellon
P.O. Box 9694
Providence, RI 02940-9694

By express mail or

overnight courier:
Longleaf Partners Funds
c/o BNY Mellon
4400 Computer Drive
Westborough, MA 01581
(800) 445-9469